



Financial Management Modernization Initiative (FMMI) Fiscal Year 2023 Yearend Meeting Recap

Meeting Date:	September 28, 2023, 10:00 AM – 11:00 AM, Central Time
Location:	Teams Meeting
Purpose:	FMS FYE 2023 Fiscal Yearend Meeting
Desired Outcome:	Plan and improve yearend close process for FY 2023.

Attendance

Name	Present?	Name	Present?
AMS	YES	OBPA	YES
OPPE	YES	OCFO	YES
APHIS	YES	OCIO	YES
ARS	YES	Office of Hearings and Appeals (NA)	YES
CCC	NO	OIG	NO
Chief Economist	NO	OSEC	NO
Civil Rights	NO	Procurement Systems Division	NO
Communications	NO	RD	YES
DM	YES	RMA	YES
ERS	YES	Agreements Management Branch	NO
FAS	NO	Asset Reconciliation Branch	NO
FNS	YES	BI Backend Processing	NO
Forest Service	YES	Customer Support Branch	NO
FPAC – Business Center	YES	Financial Reporting Branch	YES
FSA	YES	Treasury Services Branch	YES
FSIS	YES	Master Data Management Branch	YES
General Counsel	NO	Processing Services Branch	YES
Homeland Security	NO	System Security	NO
NASS	YES	Working Capital Fund	YES
NIFA	YES	Quality Production Management	NO
NRCS	YES	Consolidating Reporting Division	NO

Agenda

Time	Speaker	Topic
15 minutes	Ella Robertson	Year End Timeline
5 minutes	Tim Ross	Aged IPAC Bills
5 minutes	Andrew Grady	Canceling Year Open Items
5 minutes	Perri Johnson	Parked Documents/ABCO Rejects
5 minutes	Martha Dixon-Dillard	ServiceNow Status
5 Min	Carrie Jones	Custodial Activity Process Change
25 minutes	All	Open Discussion

Year End Timeline

- On September 30, 2023, IPAC will work on Saturday to process the last job for inbound IPAC and their time frame there is no later than 6:00 PM Central.
- September 30, 2023, is the final day for all agencies to close their sales orders.
- If Government shutdown occurs, dates will then start to shift depending on how long the shutdown is for.

IPAC

- Currently there are only two IPAC bill that are older than August 4th, that remain. Both are under CF. These remaining bills are centrally billed or green book bills that need purchase order information or increases on these purchase orders.

Canceling Year Open Items

- Still a few agencies with Direct balances in their Accounts Payable accounts. The balances have moved some, but agencies should continue to resolve those issues.
- Reimbursable cash balances either mean an agency needs to bill and collect or issue refunds. Please continue to clear those cash balances as quickly as you can.

ABCO Rejects

- Currently there are still transactions from every quarter that remain, and they are actively researching and reviewing the remaining rejects.

Parked Documents

- As of August 23rd, there are 64 parked documents that were created. A total of 216 documents were cleared since the last report. All the park documents remaining are related to SmartPay reallocations, which are Document type ZS.

Service now

- Currently there are now 20 ServiceNow requests and year end requests. Of those 20 requests, there are 18 incidents, and we had one service request and three defects. There are two service requests that are currently waiting user validation or awaiting additional information.